

CALIFORNIA ENTERPRISE DEVELOPMENT AUTHORITY

MINUTES

Regular Meeting

***TELECONFERENCE MEETING ***

CEDA BOARD OF DIRECTORS

Thursday, February 28, 2013

Teleconference Locations

California Association for Local Economic Development
550 Bercut Drive, Suite G
Sacramento, CA 95811

City of Selma
1710 Tucker St.
Selma, CA 93662

City of Santa Rosa City Hall
100 Santa Rosa Avenue
Santa Rosa, CA 95404

City of Vista
200 Civic Center Dr.
Vista, CA 92084

City of Eureka City Hall
531 K Street
Eureka, CA 95501

Tuolumne County EDA
99 North Washington St.
Sonora, CA 95370

Economic Development Collaborative-Ventura County
1601 Carmen Drive, #215
Camarillo, CA 93010

City of Elk Grove
8401 Laguna Palms Way
Elk Grove, CA 95758

Call to Order

Gurbax Sahota, Board Chair of the California Enterprise Development Authority, called the meeting to order at 10:32 am.

Roll Call

Members Present: Larry Cope
Kevin Ham
Gurbax Sahota
Cindy Trobitz-Thomas (10:35)

CALED Management/Staff

Present: Michelle Stephens

Public Present: Sam Balisy, Kutak Rock

Statement of Disclosure

None

Action Items

1. Approve the Regular Meeting Minutes of February 7, 2013.

Motion: Board Member Kevin Ham made the motion to approve the Regular Meeting Minutes of February 7, 2013. Board Secretary Larry Cope seconded the motion on the floor and it passed with the following roll call vote:

Larry Cope	Aye
Kevin Ham	Aye
Gurbax Sahota	Aye

2. Approve Resolution 13-09 authorizing and approving the issuance of revenue bonds and other matters relating thereto for the benefit of La Clinica de la Raza, Inc.

Motion: Board Member Kevin Ham made the motion to approve Resolution 13-09. Board Member Larry Cope seconded the motion on the floor and it passed with the following roll call vote:

Larry Cope	Aye
Kevin Ham	Aye
Gurbax Sahota	Aye
Cindy Trobitz-Thomas	Aye

Discussion: Michelle Stephens gave the board a brief recap of this project. Bond Counsel Sam Balisy added more information about the drawdown structure of the transaction. Board Member Cindy Trobitz-Thomas asked about the area where the project is taking place. Mr. Balisy responded that it is being revitalized and is getting better. Board Chair, Gurbax Sahota asked if Wells Fargo brought this project to CEDA. Mr. Balisy responded that Kutak Rock has a good relationship with Wells Fargo and this is one of a few projects from the bank that would be before the board soon.

3. Approve \$10,000 Sponsorship of CALED Annual Conference on April 10 & 11, 2013.

Motion: Board Member Cindy Trobitz-Thomas made the motion to approve the \$10,000 sponsorship. Board Member Kevin Ham seconded the motion on the floor and it passed with the following roll call vote:

Larry Cope	Aye
DB Heusser	Aye
Gurbax Sahota	Aye
Cindy Trobitz-Thomas	Aye

Discussion: Ms. Stephens explained to the Board that this item was an opportunity for CEDA to support economic developers in a highly visible fashion, which in turn may result in more business for CEDA.

4. Approve \$5,000 to fund scholarships to defray the cost of attending the CALED Annual Conference for individuals from CEDA member jurisdictions who could not otherwise attend the CALED Annual Conference.

Motion: Board Secretary Larry Cope made the motion to approve \$5,000 in scholarships. Board Member Cindy Trobitz-Thomas seconded the motion on the floor and it passed with the following roll call vote:

Larry Cope	Aye
DB Heusser	Aye
Gurbax Sahota	Aye
Cindy Trobitz-Thomas	Aye

Discussion: Ms. Stephens explained that this would support economic developers in the state by allowing them to access the conference and educational opportunities. Ms. Sahota then gave the board more background on CEDA giving funds to CALED in order to further economic development activities. Board Member Kevin Ham let the board know that he had asked Ms. Sahota about this earlier because he had not seen donations like this before on the CEDA agenda. He then assured the board that Ms. Sahota's explanation removed any worry in his mind of perceived impropriety. Ms. Trobitz-Thomas agreed that the explanation was sufficient and that since she has been on the CEDA Board longer, she has seen similar donations in the past and has felt that they were appropriate uses of CEDA funds.

5. Approve the engagement of James Marta & Company, Certified Public Accountants to complete the Annual CEDA Audit.

Motion: Board Member Kevin Ham made the motion to approve the James Marta & Company Engagement letter. Board Secretary Larry Cope seconded the motion on the floor and it passed with the following roll call vote:

Larry Cope	Aye
DB Heusser	Aye
Gurbax Sahota	Aye
Cindy Trobitz-Thomas	Aye

Discussion: Ms. Stephens explained James Marta & Company has done the CEDA Audit for the past few years and that they always do a thorough job. Ms. Sahota then added that David Becker, the specific lead auditor for CEDA's audit has performed the audits since CEDA was formed. She felt it was necessary to mention since organizations often change their auditor to insure there are no improprieties. That being said, Ms. Sahota said that Mr. Becker and his staff are very critical and advise changes when necessary. If the board approves, she would like to continue to work with him and his staff.

Mr. Ham asked if the fees are capped at just under \$10,000 to which Ms. Sahota responded yes and that this was a very competitive price. Mr. Balisy asked if James Marta & Company performed a separate CEDA audit to which Ms. Sahota responded yes. Ms. Trobitz-Thomas asked if the same group audited CALED and Ms. Sahota said no, CALED is not audited. Mr. Ham asked if this was a typical audit, where random checks are pulled and checked. Ms. Sahota said that it was. Mr. Ham said that he would like to discuss the audit question before working on an engagement letter next year. Mr. Cope asked how CEDA looks for other auditors. Ms. Sahota answered that this is CEDA's only contract and that we ask for at least three other quotes from auditors. She also said that next year the board would revisit the audit discussion before engaging with any firm.

Public Comment

Chair Report

Ms. Stephens let the board know that the next meeting was as yet unscheduled though there would be some issuances before the board in the next month.

PACE Report

Mr. Ham expressed some disappointment that he has moved his council forward to approve PACE financing in the City of Vista and now Figtree is asking him to wait because they want to decrease administrative costs. Ms. Sahota said that while she does not know the exact costs of adding new members to the district she feels it is fair to push back with Figtree and ask them to move forward now. Mr. Ham said that he will talk to Mahesh Shah, Figtree CEO, soon and will let Ms. Sahota know how that conversation goes. Ms. Sahota said she would like to hear about the conversation because she does not want this happening to other members.

Other Business

Adjournment

Motion: Board Member Kevin Ham moved to adjourn the meeting. Board Member Cindy Trobitz-Thomas seconded the motion. The motion passed unanimously by voice vote.

Board Chair, Gurbax Sahota adjourned the meeting at 11:00 am.